Spalding & District

Annual General Meeting (AGM)
3rd October 2024
held at
Surfleet Village Hall, PE11 4BW

Present - Committee
- Rosemary McClements - Chair
- Dawn Kent - Treasurer
- Sue Morris – Secretary
- Barbara Charity

Present – membership: 70 members were present

Apologies – Committee
- Gill Allen -Groups Co-ordinator
- Mel Gordon – Vice Chair
- Bernice Adcock – Speaker Finder
- Heather Girdlestone – Membership Secretary

Apologies – membership: 30 apologies were received (see attached list)

No.	**Item**	**Action**
	Welcome and Introductions. Chair welcomed those members present and introduced the committee members who were present**.**	
1	**Apologies for Absence** See above.	
2	**Minutes of 2023 AGM**. No matters arising. Minutes signed by Chair.	
3	**Chair Report -** attached**.** The two out-going committee members were presented with small gifts in recognition of their efforts on behalf of the branch.	
4	**Treasurer Report –** see summary of annual accounts (attached) which had been sent to all members in advance. Treasurer summarised the elements of the annual membership fee. In response to a question from the floor, benefits available to members in return for the per capita element paid to the u3a National Office were explained. These include: insurance for u3a groups and outings; access to the Beacon database system for management of and communication with members; access to information helpful to the administration of our branch; and access to Zoom calls on a diverse range of subjects. Chair to expand on this last item in subsequent bulletin to members. Treasurer confirmed that the branch finances are healthy. An updated speaker system will be purchased to replace the current outdated equipment.	**RMcC**

	Treasurer gave notice of their intention to serve for a further year if elected (see item n) and appealed to the membership for a replacement who can shadow in 2024/25. A member queried whether the branch should hold funds in a savings account. Chair stated that this item is on the agenda for the next Committee meeting. There being no further comments from the floor concerning the accounts, they were accepted by the membership.	
5	**Appointment of independent examiner.** Although there is no legal requirement for the accounts of Spalding & District to be audited, the Committee proposes that it would be good practice for an independent examiner to be appointed. Chair has identified a non member with finance expertise who is willing to fulfil this role free of charge. The membership voted unanimously to accept Chair's recommendation. Chair to liaise with examiner.	**RMcC**
6	**Groups Co-ordinator report.** Chair presented a report from the Groups Co-ordinator in their absence: The branch currently has 45 groups. Members were encouraged to volunteer to lead groups if they have an interest which is not currently offered. In particular there is a high demand from members for a Spanish conversation group. Chair thanked the group leaders for their continuing efforts. Chair also thanked those groups who have exhibited at monthly meetings.	
7	**Election of Committee Members.** Chair read out nomination forms (attached) and the membership voted in turn. There were no multiple nominations for any roles. All nominations were carried unanimously. The committee for 2024/2025 was elected: Chair: Rosemary McClements Vice Chair: Mel Gordon Treasurer: Dawn Kent Secretary: Sue Morris Groups Co-ordinator: Gill Allen Speaker finder: Bernice Adcock Committee member: Lorraine Lenton	
AOB	None.	
	Date of Next Meeting 2pm on Thursday 2nd October 2025.	

Signed____

Rosemary McClements, Chair

Date____